

APPOINTMENT PANEL

ABERDEEN, 8 November 2016. - Minute of Meeting of the APPOINTMENT PANEL. Present:- Councillor Young, Convener; and Councillors Boulton, Cooney, Dickson, Delaney, Jackie Dunbar, Graham, Grant and Hutchison.

Also in attendance:- Jeff Capstick, Human Resources and Customer Service, Marc Cole, Interim Director of Communities, Housing and Infrastructure, Catriona Mackie, Aspen Pople, Marie Smith, Human Resources and Customer Service (part of meeting); and Emma Parr, Legal and Democratic Services (part of meeting)

EXEMPT INFORMATION

The Panel resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the press and public from the meeting so as to avoid disclosure of exempt information of the class described in paragraph 1 of Schedule 7(A) to the Act.

MINUTE OF PREVIOUS MEETING

1. The Panel had before it the minute of its previous meeting of 4 October 2016.

The Panel resolved:-

to approve the minute as a correct record.

JOB PROFILE

2. The Panel had before it the job profile for the post of Head of Communities and Housing.

The Panel resolved:-

to note the job profile.

POST OF HEAD OF COMMUNITIES AND HOUSING

3. With reference to the minute of its meeting of 4 October 2016, the Appointment Panel met to interview candidates for the post of Head of Communities and Housing.

Prior to the interviews, the Panel were advised that three candidates had withdrawn. The Panel interviewed the candidates that had been short-listed for the post, following which the outcomes of the full range of assessment information relevant to each applicant were considered.

The Panel resolved:-

- (i) to offer the post of Head of Communities and Housing to Derek McGowan subject to satisfactory checks being undertaken, including references; and
- (ii) in the event that Derek McGowan did not accept the post that it be offered to the second preferred candidate; and
- (iii) to note that the secondment arrangement would have to be looked at by Human Resources should the post be offered to the second preferred candidate.

- **COUNCILLOR YOUNG, Convener.**